

Wednesday 12<sup>th</sup> June 2024

To: Councillors: J Atkinson, M Griffin (Chair), H Lumley and J Thorpe are summoned to attend the following:

**Annual Graveley Parish Council Meeting**  
**Graveley Village Hall**  
**High Street, Graveley, SG4 7LB**  
**to be held at 8.00pm**  
**on Tuesday 18<sup>th</sup> June 2024**

Please contact the Clerk for more information, if required.

*Danielle Galvan*

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**Clerk/RFO to Graveley Parish Council**

☎: 01438 893149

✉: [Parishclerk@graveley.org.uk](mailto:Parishclerk@graveley.org.uk)

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24/048	<b>Apologies</b> To receive and accept apologies for absence.
24/049	<b>Interests</b> To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation.
24/050	<b>Minutes</b> To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 21 <sup>st</sup> May 2024 as a true and accurate record of proceedings.
24/051	<b>Public Issues</b> Members of the public can raise matters of concern.
24/052	<b>Reports from County &amp; District Councillors, Police and others</b>
24/053	<b>Finance</b> a) To receive Annual Internal Auditor report 2023/24. b) To approve the AGAR Section 1 Annual Governance Statement 2023/24. c) To approve the AGAR Section 2 Annual Accounting Statements 2023/24. d) To approve the Certificate of Exemption AGAR 2023/24 to be submitted to the External Auditors. e) To approve the dates for the Period for the Exercise of Public Rights of Wednesday 19 <sup>th</sup> June to Tuesday 30 <sup>th</sup> July 2024 and to confirm the date the Notice is to be published on the Council's website. f) To consider making a donation to The DX Club at Duxford for £50.00 on behalf of the auditors for their work. g) To authorise the payment schedule in accordance with the budget for June 2024.

24/054	<p><b>Planning</b></p> <p>a) 24/01037/FP - Use of existing hard standing storage yard for the storage of empty skips and empty roll-on roll-off bins (Continued change of use of land) at Graveley Fruit Farm, Jacks Hill, Graveley.</p> <p>b) 24/01037/FP – Discussion on whether to ‘call in’ this application.</p> <p>c) To consider planning applications received during the period (Wednesday 12<sup>th</sup> June 2024 to Tuesday 18<sup>th</sup> June 2024).</p>
24/055	<p><b>Council Documents</b></p> <p>To consider, review and agree council policies and documents:</p> <p>a) Standing Orders Policy</p> <p>b) Financial Regulations Policy</p> <p>c) Code of Conduct Policy</p> <p>d) Environment Policy</p>
24/056	<p><b>Benches</b></p> <p>To consider quote received for the painting/repair of the remainder of the benches</p>
24/057	<p><b>Clerks report</b> – Information only. Correspondence received and outstanding action points.</p>
24/058	<p><b>Items for consideration at next meeting</b></p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council meeting on Tuesday 16<sup>th</sup> July 2024.</p>